

**DEPARTMENT OF MENTAL RETARDATION
OFFICE OF QUALITY ENHANCEMENT
NOTICE OF IMMEDIATE ACTION REQUIRED**

TO: _____
Executive Director Responsible Staff

FROM: _____
Team Member Telephone #

IDENTIFYING INFORMATION:

Provider: _____

Location: _____

Date Identified: _____

Please check one:
Immediate Jeopardy: ____
Action Required: ____

Home Support ☐ Work/Day Support ☐

Type of Issue: Human Rights (01) ☐; Funds (02) ☐; Health/Medication (03) ☐;
Environmental (04) ☐; Evacuation (05) ☐; Other (06) ☐

AREA REQUIRING ACTION	<u>CORRECTIVE ACTION TO BE TAKEN</u>	CORRECTION REQUIRED BY:
Provider Response (optional):		
Status on Correction Date: Corrected <input type="checkbox"/> Partially Corrected <input type="checkbox"/> Not Corrected <input type="checkbox"/>		

CORRECTION CONFIRMATION To be completed after correction action confirmed

___ Site Visit ___ Written (Attach To Form)
Team Member's Signature _____ Confirm Date _____

cc: Team Member
Regional Quality Enhancement Director
Regional Director
Area Director

EXAMPLES OF IMMEDIATE JEOPARDY SITUATIONS

CATEGORY	IMMEDIATE JEOPARDY
Environmental	Based on the type of situation and needs and capabilities of the individual, the following are examples of immediate jeopardy:
	Hot water above 130 degrees in a living situation where individuals cannot regulate the water temperature independently
	Condition that creates an immediate risk for fire (e.g., storage of flammable materials, furnace is smoking)
	Smoke detectors not operable
	Both means of egress obstructed (e.g., ice or snow, materials blocking the exit); <div style="text-align: center;">OR</div> Lack of access to a means of egress that is used as a primary or secondary escape route in case of a fire or other emergency
	Heat not working (winter)
Health/Medication	Assistive device necessary for emergency evacuation not working (e.g., bed shaker, strobe light)
	Evidence of numerous medication errors
Human Rights	Serious omissions of medication documentation
	Level II or III behavior plan implemented without physician's approval
Evacuation	Individuals not able to evacuate their home in 2 ½ minutes in an emergency
Other	Observation of harmful acts (e.g., aggression) to others with no implementation of planned intervention by staff